



City of Annapolis
Office of the City Clerk
145 Gorman Street, 3rd Fl
Annapolis, MD 21401-2535

CityClerk@annapolis.gov • 410-263-7942 • Fax 410-280-1853 • www.annapolis.gov
Deaf, hard of hearing or speech disability - use MD Relay or 711

Closing Out Sale License Application

Certificate will be available for pick up in the office above after 5 business days.

Address _____

Business name _____

Owner _____ Business phone _____

Type of business _____ Specific use of business _____

Total sq. ft. of residence _____ Sq. ft. dedicated to business _____

of non-resident employees _____ # of parking spaces provided _____

Owner of property _____

Owner address _____

1. Submit an inventory with the application.
2. Review City Code Section [7.21.010](#) online for fees.
3. Review City Code Section [7.21.020](#) online for inventory submission instructions.

I Hereby Certify that I am the business owner/tenant or authorized agent qualified to complete this application and the facts and declarations of intent set forth above are true and are intended to be relied upon by the established officials of the City of Annapolis.

I have received, read, and agree to abide by the regulations as set forth in Section 7.20 of the Annapolis City Code.

Printed name _____

Signature _____ Date _____