



City of Annapolis
Office of the City Clerk
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

CityClerk@annapolis.gov • 410-263-7942 • Fax 410-280-1853 • TDD use MD Relay or 711 • www.annapolis.gov

Closing Out Sale License Application

Certificate will be available for pick up in the office above after 5 business days.

Address _____
Business name _____
Owner _____ Business phone _____
Type of business _____
Specific use of business _____
Total sq. ft. of residence _____ Sq. ft. dedicated to business _____
Number of non-resident employees _____ Number of parking spaces provided _____
Owner of property _____
Owner address _____
City _____ ST _____ Zip _____

1. Submit an inventory with the application.
2. Review City Code Section [7.21.010](#) online for fees.
3. Review City Code Section [7.21.020](#) online for inventory submission instructions.

I Hereby Certify that I am the business owner/tenant or authorized agent qualified to complete this application and the facts and declarations of intent set forth above are true and are intended to be relied upon by the established officials of the City of Annapolis.

I have received, read, and agree to abide by the regulations as set forth in Section 7.20 of the Annapolis City Code.

Applicant (print) _____

Signature _____ Date _____